

Ripple Coop 4 Board Meeting

7th May 2025

Minutes

Present:

- Sam Bayley (SB)
- Klaus Dudas (KD)
- Thomas Prior (TP)
- Ursula Stevenson (US)

Observers:

- David Roberts

Apologies:

- None

Actions:

- **Action: SB** to complete and submit the Proof of Debt Form
- **Action: SB** to take over working on director's insurance

1) Matters arising

None

2) General Meeting Feedback

Meeting went well, lots of engagement - about 25% of members attended

Tech worked relatively well

Attendees were generally positive

3) Update on Incoming Comms and Q&A

TP has set up auto responder to help with incoming emails

Q&A now on the website

4) Timing / Content of Next Outgoing Comms

None lined up at the moment but need to send a “thank you for coming to the meeting” soon.

Include outcomes, link to video etc.

5) Proof of Debt Form

Draft updated by **SB** to clarify that the form is on behalf of each member

Action: SB to complete and submit the Proof of Debt Form

6) Date of Next Meeting

15th April 2025 at 8pm

7) AOB

US has informed the board that she will shortly hand in her resignation for personal reasons now that a functioning board of directors made up of members has been established. The board thanked **US** for her hard work in assisting us in recent weeks.